

Durdle Door Holiday Park Coronavirus Cleaning Checklist.

Holiday Let Properties.

Suitable PPE: Disposable apron and disposable gloves, must be worn during all cleaning tasks and should be changed after each location, van or property.

Clean down all hard and soft surfaces using disposable cloths or paper roll and either disposable mop heads or clean, disinfected mop heads.

Hard and soft surfaces must be cleaned and disinfected using: 'ULTRA AX' or a suitable alternative.

Following manufacturers instructions at all times.

Avoid generating dusts, splashes and spills at all times. *For example, avoid shaking items.*

Property:	
Date and time:	
Cleaners Present:	

Assess the area. Is there an unexpectedly high level of contamination, for example bodily fluids? If so cease all activities and report to Camille Brokenshire.

Ensure area to be cleaned is well ventilated, windows and doors open where possible.

Task	Initial Complete
General Opening	
Clean and disinfect front door, paying special attention to the handle.	
Inspect and clear all areas remaining personal items (including food). <i>Items should be double bagged and where possible stored for 72 Hours prior to disposal.</i>	
Collect and bag laundry items. <i>Avoid shaking out laundry items.</i>	
Place all crockery and cutlery into dishwasher or sink filled with hot water and suitable detergent (<i>Dispose of or replace damaged items</i>).	
Hallways, Stairways, Corridors and Entrances.	
Wipe down and disinfect all doors, drawers, cupboards including handles and similar.	
Wipe down and disinfect all hand rails where present.	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar	
Wipe down and disinfect all tables, chairs, surfaces placemats and similar.	
Wipe down and disinfect all coat hangers hooks and similar.	
Wipe down and disinfect all soft furnishings, rugs, sofas, cushions and similar.	
Wipe down and disinfect all floors, kick boards and similar.	
Lounge	
Wipe down and disinfect all doors, drawers and cupboards including handles and similar.	
Wipe down and disinfect all hand rails where present.	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar	
Wipe down and disinfect all tables, chairs, surfaces placemats and similar.	
Wipe down and disinfect all appliances, toys, games, remote controls and similar.	
Wipe down and disinfect all soft furnishings, rugs, sofas, cushions and similar.	

Wipe down and disinfect all floors, kick boards and similar.	
Kitchen	
Wipe down and disinfect all kitchen walls and doors	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar	
Wipe down and disinfect all kitchen worktops, cupboards drawers handles and similar.	
Wipe down and disinfect all kitchen appliances, handles, switches and similar.	
Wipe down and disinfect all bins, lids and similar.	
Wipe down and disinfect all floors, kick boards and similar.	
Bedrooms	
Wipe down and disinfect all doors, drawers, wardrobes, bedside tables and cupboards including handles.	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar	
Wipe down and disinfect all hairdryers and similar appliances.	
Wipe down and disinfect all coat hangers hooks and similar.	
Wipe down and disinfect all soft furnishings, headboards, mattresses, cushions and similar.	
Wipe down and disinfect all floors, kick boards and similar where appropriate.	
Bathrooms	
Wipe down and disinfect all bathroom walls and doors	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar.	
Wipe down all bathroom surfaces, drawers, cupboards, shower doors and similar.	
Wipe down all shower fittings, taps, sinks and similar.	
Wipe down and disinfect all bins, sanitary provisions and similar.	
Other Rooms	
Wipe down and disinfect any doors, cupboards, drawers, handles and similar.	
Wipe down and disinfect all window sills, window handles, blind pulls.	
Wipe down and disinfect all light switches, pull cords, thermostats, plug sockets and similar.	
Wipe down and disinfect all tables, chairs, surfaces placemats and similar.	
Wipe down and disinfect all soft furnishings, rugs, sofas, cushions and similar.	
Wipe down and disinfect all appliances, bins, toys, games, or other areas or equipment likely to have been in frequent contact with persons.	
Outdoor Areas	
Wipe down and disinfect all tables, chairs and similar.	
Wipe down and disinfect all appliances, BBQ's, external light switches and similar items that may have been in frequent contact.	
General Closing	
Wash and replace crockery cutlery and similar.	
Wipe down and disinfect sink, taps and similar.	
Bag all disposable cleaning products.	
Leave and lock property.	
Wipe and disinfect keys, door, handles and locks.	
Remove PPE and bag with cleaning products. <i>Tie bags securely.</i>	

Remove bagged items and double bag where appropriate. <i>Isolate from general public and where possible isolate for 72 hours before being put into normal waste streams.</i>	
--	--

Ensure area is left well ventilated, windows and doors open where possible and safe to do so.

Completed by:	
Signature:	
Notes or issues.	
Please ensure any notes or issues are raised with Camille Brokenshire.	